

MCHS DISCIPLINE POLICY

2015 - 2016

No student nor adult will be permitted to hinder the educational process.
Students may not do anything that may cause injury to themselves or others.

The key component to school behavior is R-E-S-P-E-C-T. Students are expected to respect staff members, other students and school rules. In return, students can expect the respect of others.

DEFINITION OF DISCIPLINE CONSEQUENCES

ASI – After School Intervention . Not attending will result in 1 day of LAB.

LAB: Learning Appropriate Behavior

CAP-Corrected Action Placement

Alternative Placement-McCreary Central Academy

OSS: Out of School Suspension **

Expulsion: When Board approved

** Note: Student(s) being suspended on ANY given day shall be excluded from ALL school activities and extra-curricular activities at the time the suspension is administered(including the weekends). Participation in any school-sponsored event shall be revoked during the time of suspension. Students are not allowed on campus from the time the suspension is administered until it is over. See reference to "Fighting" during school sponsored events.

REFUSING TO ATTEND AFTER SCHOOL INTERVENTION, LAB, AND LEAVING LAB EARLY

Refusal to attend after school intervention will result in one day of LAB. Refusal to attend LAB will result in a 1 day suspension. If the student leaves LAB early because of sickness or for any other reason, it will result in the student returning to LAB the next day for the entire day. If a doctor's excuse or Parent note is brought in the following day, the student will only have to make up the time missed for that day he/she left early.

McCreary Central High School DISCIPLINE REFERRAL PROCEDURES

TEACHER RESPONSIBILITIES:

- | | |
|--|-------------------------------|
| 1. Teacher conference with student | Written referral to Principal |
| 2. Teacher contacts parent | Written referral to Principal |
| 3. Student has conference with counselor | Written referral to Principal |
| 4. ASI | Written referral to Principal |

PRINCIPAL'S RESPONSIBILITIES:

5. Assign 1 day LAB Written referral to Principal or designee
6. Assign 3 days LAB Written referral to Principal or designee
7. Assign 5 days LAB Written referral to Principal or designee
8. Assign 3 days OSS Written referral to Principal or designee
9. Recommend Expulsion or Alternative Placement

Each referral will be dealt with principal discretion according to the offense. Offenses such as tobacco, fighting, or AWOL, etc. may result in greater discipline action on first offense.

RESTRICTED AREAS

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No student will be allowed in the following areas during the school day: (Unless supervised by a teacher)

- Behind vocational wing
 - Maintenance room
 - Lounge/workroom
 - Custodian Closets
 - Athletic Dressing Room
 - Parking lot
 - Any other area without faculty supervision
- Behind Cafeteria
 - Gymnasium
 - Band and Choral rooms
 - Athletic Complex
 - Copy room

Students are to remain in the front lobby until 7:50 a.m. The building will be locked in the afternoon at 3:30 p.m. No student is to remain inside the building unsupervised. A student must be with a staff member to remain in the building after 3:30 p.m.

AWOL (On Campus)

Being out of assigned classrooms/areas or leaving the lunchroom without a hall pass, being in an undesignated /restricted areas, being in the parking lot without permission, leaving the school campus without permission or being more than 5 minutes late to class, lunch, or assembly.

- First Offense: 1 day LAB
- Second Offense: 5 days LAB
- Third Offense: 3 days OSS
- Fourth Offense: 5 days OSS

AWOL (Leaving Campus)

Leaving campus without permission will result in the following:

First Offense: 5 Days LAB and the students driving privileges will be revoked for 9 weeks (parking sticker will be turned in to the discipline office).

Second Offense: 3 Days OSS and the students driving privileges will be revoked for 18 weeks.

All Subsequent Offenses: 5 days OSS and driving privileges will be revoked for an entire year (equaling 36 weeks).

Please Note:

- Drivers who are legally signed out of school and assist other students in leaving school will lose their driving privileges for a total of 18 weeks.
- If a student drives while driving privileges are revoked the students driving privileges will be revoked for an entire year (equaling 36 weeks).

AWOL (Leaving Campus) *(continued)*

- The AWOL (leaving campus) discipline procedures apply to any and all students that go AWOL whether they are driving, riding or walking..

Please Note: Unexcused tardy to class should be ongoing for the entire school year. time of tardy to your class . When the third tardy has been reached, turn the discipline into the principal in charge of discipline. Notify parent.

- 4th Offense: One day After school Intervention.
- 5th Offense: Two days After school Intervention.
- 6th Offense: One day Lab.
- 7th Offense: Two days Lab.
- 8th Offense: Three days Lab.

Please Note: Unexcused tardy to class are ongoing for entire year.

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Students have three school days to turn in an excuse after the day they missed.

Students are allowed 6 parent notes per year for full day absences, and 6 parent notes for tardies only.

Students are allowed 10 Education Days (EHO's) per year, but can only take no more than 5 at a time. This form will only be approved if the student turns it in **ONE WEEK** before taking days. All forms turned in after the desired dates will be denied.

Absences and Excuses

Pupils are required to attend regularly and punctually the school in which they are enrolled. Recording of absences and tardies shall be made in compliance with the requirements of [702 KAR 007:125](#).¹

TRUANCY DEFINED

Any student who has attained the age of six (6), but has not reached his/her eighteenth (18th) birthday, who has been absent from school without valid excuse for three (3) days or more, or tardy without valid excuse on three (3) days or more, is a truant.

Any student enrolled in a public school who has attained the age of eighteen (18) years, but has not reached his/her twenty-first (21st) birthday, who has been absent from school without valid excuse for three (3) or more days, or tardy without valid excuse on three (3) or more days, is a truant.

Any student who has been reported as a truant two (2) or more times is an habitual truant.

For the purposes of establishing a student's status as a truant, a student's attendance record is cumulative for an entire school year. When students transfer from one Kentucky district to another, attendance information from the previous district shall become part of their official attendance record for that school year.

EXCUSED ABSENCES

An excused absence or tardiness is one for which work may be made up, such as:

1. Death or severe illness in the pupil's immediate family,
2. Illness of the pupil (written verification shall be required),
3. Medical and dental appointments (written verification shall be required),
4. Order of a court,
5. Interview or test for college or vocational school (pre-approval and written verification shall be required),
6. Application for driving permit or license,
7. Religious holidays and practices,
8. One (1) day for attendance at the Kentucky State Fair,
9. Documented military leave,
10. One (1) day prior to departure of parent/guardian called to active military duty,
11. One (1) day upon the return of parent/guardian from active military duty,
12. Visitation for up to ten (10) days with the student's parent, de facto custodian, or person with legal custody who, while on active military duty stationed outside of the country, is granted rest and recuperation leave, or
13. Other valid reasons as determined by the Principal, including trips qualifying as educational enhancement opportunities.

Students shall be granted an excused absence for up to ten (10) school days to pursue an educational enhancement opportunity determined by the Principal to be of significant educational value. This opportunity may include, but not be limited to, participation in an educational foreign exchange program or an intensive instructional, experiential, or performance program in one (1) of the core curriculum subjects of English, science, mathematics, social studies, foreign language, and the arts.

STUDENTS 09.123
(Continued)

Absences and Excuses

EXCUSED ABSENCES (CONTINUED)

Unless the Principal determines that extenuating circumstances exist, requests for date(s) falling within State or District testing periods shall not be granted.

The educational enhancement opportunity will not be granted if the student:

1. is truant,
2. has excessive absences as determined by the Principal, or
3. is failing a class

The Principal's determination may be appealed to the Superintendent/designee whose decision may then be appealed to the Board under its grievance policy and procedures.

The parents of students under the age of 18 seeking to participate in an educational enhancement opportunity must schedule a meeting 7 days prior to the event with the attendance committee/administration. This meeting must be scheduled thru Mr. Kenney's office. Required event documentation shall be submitted no later than three (3) days after returning to school.

Students receiving an excused absence under this section shall have the opportunity to make up school work missed and shall not have their class grades adversely affected for lack of class attendance or class participation due to the excused absence.

CONSEQUENCES:

See above Policy 09.123 (Absences and Excuses)

Complete information concerning the District's attendance procedures shall be provided in the Code of Conduct, as approved by the Board annually.

REFERENCES:

- 1702 KAR 007:125
- KRS 36.396, KRS 38.470, KRS 40.366
- KRS 158.070, KRS 158.183, KRS 158.293, KRS 158.294
- KRS 159.035, KRS 159.140, KRS 159.150, KRS 159.180
- OAG 76-566, OAG 79-68, OAG 79-539, OAG 91-79, OAG 96-28

AFTER SCHOOL ACTIVITIES AND SPORTS

Students are permitted to participate in extra or co-curricular activities on days they are not absent from school for any portion of the school day (present before 8:15 AM and do not leave prior to 2:35 PM) Tardies for the purpose of this policy are before 8:15 AM and after 2:35 PM. Participation is defined as any associated team/club activity such as practice, event travel, open facilities/fields, sitting the bench, dressing in uniform, field preparation, concessions, banquets, locker room, team/club meetings, scrimmages, endorsed and special tournaments, fund raisers, handling of equipment or supplies, management responsibilities, and officer-related duties. It is the responsibility of the coach or sponsor to accept, report, and submit statements after school hours for any given day in question.

Exceptions are, as reviewed by the Principal, Assistant Principal, and Athletic Director:

- Physician's statement specifying the day of excuse only for that date (Student may return to school on same day of absence with stamp for exit. For example: Sally Jones was seen in our office on 8/2/2012 and may return on 8/2/2012 – NOT 8/3/2012)

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- Funerals
- Court with slip from court to return to school
- College Visit Day (limited to 1 as outlined in district attendance policy)

For extreme incidents as related to natural disaster or other incidents beyond both parent and student control may be reviewed by Administrative Committee prior to 2:30 PM for the date of the event.

DRIVING PRIVILEGES

Driving to and from school is a privilege and should be treated as such. Students who have permission to drive must operate their vehicles in a safe manner. There is NO EXCUSE for endangering the safety of others or their property by improperly operating a vehicle. The following infractions could result in loss of driving privileges in the time specified for each infraction.

1. Parking lot violation (Speeding, wreck less driving, endangerment of motor vehicle, squealing tires)
 - One-month suspension of driving.
 - 2nd Offense: Revoke privileges for entire school year.
2. Unexcused absences for drivers and riders
 - Five unexcused absences - suspended driving privileges for one week
 - Progress one week for each offense thereafter
3. Parking without school parking permit
 - 1st offense 1 day Lab
 - 2nd offense 3 days Lab
 - 3rd offense 5 days Lab
4. Possession of drugs, verbal abuse of a teacher
 - Suspension from driving entire school year.
5. Driving is a privilege, a teacher or school administrator may recommend loss of this privilege for disciplinary problems not listed above.

PLEASE NOTE: *Driving Permits will not be issued until receiving of document to the administration of McCreary Central High School. Copies will be given with driving applications.*

- Drivers who are legally signed out of school and assist other students in leaving school will lose their driving privileges for a total of 18 weeks.
- If a student drives while driving privileges are revoked the students driving privileges will be revoked for an entire year (equaling 36 weeks).

BUS (TRANSPORTATION)

Bus transportation for secondary students is a convenience provided by the McCreary County Board of Education. It is a student's privilege to ride not a Board's obligation to provide transportation. The driver is in full charge of the bus. The students must obey the transportation rules. Failure to obey the rules could result in the loss of your transportation privilege and/or suspension from school. (Kentucky Revised Statues 158.110) Students not assigned to a bus must have a bus pass, obtained from the assistant principal's office, before he/she may ride a different bus. A student will not be allowed to get on a different bus without this pass. Immediately following any bus riding violation, the bus driver shall file a written violation report with the assistant principal.

Under normal violation circumstances, a student receiving a second suspension from riding the school bus will be issued a warning, stating that a third suspension will necessitate a hearing before the McCreary County Board of Education. Upon issuance of a third suspension, we will seek, from the Board a bus riding expulsion decree excluding said student from riding any school bus the remainder of the current school year. (The third suspension will remain in effect until the Board renders a decision.

The following is a list of rules/regulations, which shall be obeyed when riding a bus:

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1. Observe same conduct as in the class.
2. Be courteous, use no profane language.
3. Do not eat, drink, or smoke on the bus.
4. Keep the bus clean.
5. Cooperate with driver. (Student disrespect will lead to disciplinary action.)
6. Do not be destructive. (Do not deface bus property)
7. Stay seated.
8. Keep head, hands, and feet inside the bus.
9. Bus driver is authorized to assign seats.

The following are possible disciplinary actions that may be taken by the principal or school board:

1. Assigned to the front seat for a specific period of time.
2. Transfer to another bus.
3. Suspended from riding a particular bus for a specific period of time, five (5) days maximum, by principal/assistant principal; unlimited period by the Board.
4. Suspended from riding any school bus in McCreary County for the remaining of the current school year.
5. Allow a student to board/depart a bus on a specific date. Student should board/depart the bus at a certain stop. This would be in effect for a specific period of time.

PREVENTION OF HARRASSMENT/ BULLYING

MCCHS recognizes the negative impact that bullying has on student health, welfare and safety as well as the learning environment. This policy is applicable to students during sanctioned school activities as well as outside school. Bullying is prohibited on all MCCHS property, at district or school-sanctioned activities or events, when students are being transported in vehicles dispatched by the district or one of its schools, and off school property when such conduct has a nexus to school or any district curricular activity or event.

Bullying is defined as Communicating, while enrolled as a student in McCreary Central High School, with or about another school student, anonymously or otherwise, by telephone, the Internet, telegraph, mail, or any other form of electronic or written communication in a manner which a reasonable person under the circumstances should know would cause the other student to suffer fear of physical harm, intimidation, humiliation, or embarrassment and which serves no purpose of legitimate communication.

- All students who believe they have been victims of bullying in any such circumstance shall immediately report it to an administrator or teacher at their school. Victims are encouraged to provide evidence, i.e. witnesses, or physical proof either written or electronic to validate their claims.
- All students who witness student bullying in any such circumstance shall immediately report it to an administrator or teacher at their school.
- All administrators and teachers who have any incident of bullying reported to them shall promptly forward the report(s) to the principal's designee for appropriate action.
- The principal's designee shall ensure that all reports involving student bullying in any such circumstance are promptly and thoroughly investigated, and that appropriate action is taken. In determining the appropriate action to be taken in response to documented incidents of student bullying, the following steps will be at the principal's or designee's responsibility.

Bullying Reporting and Intervention Form

Any Incident involving Facebook, texting, etc... outside of school, needs to be taken to Court Designated Worker by parents.

- 1. Name of reporter _____
- 2. Please indicate if this is the first time you have reported the incident. ____ Yes ____ No if NO
please list to whom it was reported to and the date. _____

3. Information about the incident

Name of target _____

Name of Aggressor _____

Dates _____ Time _____

Location _____

4. List any witnesses

Name _____ Student ____ Staff ____

Name _____ Student ____ Staff ____

Name _____ Student ____ Staff ____

5. Please describe the details of the incident:

Signature of Person Filing this Report _____

Date: _____

Form Given to: _____

Signature of Receiver: _____ Date Received: _____

HARASSMENT

DEFINITION

Harassment is unlawful behavior based on race, color, national origin, age, religion, sex or disability that is sufficiently severe, pervasive, or objectively offensive that it adversely affects a student's education or creates a hostile or abusive educational environment. The provisions in this policy shall not be interpreted as applying to speech otherwise protected under the state or federal constitutions where the speech does not otherwise materially or substantially disrupt the educational process, as defined by policy 09.426 or where it does not violate provisions of policy 09.422

PROHIBITED CONDUCT

Depending on the circumstances and facts of the situation, and within the definition of harassment/discrimination contained in this policy, examples of conduct and/or actions that could be considered a violation of this policy include, but are not limited to:

1. Any nicknames, slurs, stories, jokes, written materials or pictures that are lewd, vulgar, or profane and relate to any of the unprotected categories listed in the definition of harassment/discrimination contained in this policy;
2. Unwanted touching, sexual advances, requests for sexual favors, and spreading sexual rumors;
3. Instances involving sexual violence;
4. Causing a student to believe that he or she must submit to unwelcome sexual conduct in order to participate in a school program or activity or that an educational decision will be based on whether or not the student submits to unwelcome sexual conduct;
5. Implied or overt threats of physical violence or acts of aggression or assault based on any of the protected categories;
6. Seeking to involve students with disabilities in antisocial, dangerous or criminal activity where the students, because of disability, are unable to comprehend fully or consent to the activity; and
7. Destroying or damaging an individual's property based on any of the protected categories

DISCIPLINARY ACTION

FIRST OFFENSE - 3 days OSS

SECOND OFFENSE - 5 DAYS OSS AND APPROPRIATE CHARGES FILED

THIRD OFFENSE - RECOMMENDED TO MCCREARY COUNTY BOE FOR EXCLUSION.

**DISRESPECTFUL BEHAVIOR
TOWARD A TEACHER OR STAFF MEMBER**

According to KRS 161.190 – Abuse of a teacher is prohibited. Whenever a teacher or school administrator in functioning in his capacity as an employee of a board of education of a public school system, it shall be unlawful for any person to direct speech or conduct toward the teacher or school administrator when such person knows or should know that the speech or conduct will disrupt or interfere with normal school activities or will nullify or undermine the good order and discipline of the school.

Disrespectful behavior and/or use of profanity directed toward an administrator, teacher or staff member will result in immediate principal action which. The following actions will be taken unless the situation is deemed to be extreme in which case the immediate steps will be at the principal's discretion.

- First Offense: 5 days LAB
Second Offense: 3 days OSS
Third Offense: 5 days OSS
Forth Offense: Alternate Placement and/ or Court action

DRESS CODE

McCreary Central High School believes that in order to promote academic excellence and maintain proper dress and grooming, our students should DRESS FOR SUCCESS in the high school environment, and as preparation for our work force. DRESS FOR SUCCESS is an opportunity for the school, parents, students and the community to form a partnership to provide a safe and effective learning environment that is also conducive to preparing students for successful futures. With these concepts in mind, the following modes of dress will be upheld.

Dress code requirements apply to all students (male and female) and are to be followed during school hours, during school-sponsored events, and during extra-curricular activities. (Extra Curricular Activities sponsors may make appropriate changes to the dress code.) Students who are participating in physical education classes must also adhere to all dress code requirements before entering the hallways or classrooms. Teachers of the physical education classes will set the dress codes for the physical education classes. Career and Technical instructors will set the dress codes for their classes, which students must adhere by. *Dress Code Policy can be waived for special events by principal approval.*

1. Shoes must be worn at all times.
2. Shirts/blouses/tops must have some type of sleeves (no sleeveless garments). The overall length of the shirts/blouses/tops should reach to or extend below the belt loops or waistline of the student's skirt or pants (no bare midriffs – abdomen).
They must be long enough so that the shirts/blouses/tops could be tucked in
3. All shirts/blouses/tops must not be low cut (no cleavage exposed), no tears, holes exposing undergarments, see-through clothing that reveals undergarments not be permitted. Tops such as: Spaghetti strap, tank tops, sleeveless t-shirts will not be allowed.
4. No clothing shall be permitted which promotes alcohol or drugs or which bears offensive language, pictures, signs, or offensive insinuations. If it is illegal for you to do, it is banned on clothing in our building.
5. Pants/shorts should be worn in such a way so that ones skin or undergarments cannot be seen. The waist is considered the area ABOVE the tip of the hipbones. Shorts, skirts or dresses must be appropriate length, must be no shorter than three (3) inches from the top of the knee. If the length falls above three (3) inches alternate attire must be chosen. Appropriate length must be maintained even if wearing leggings, tights, or any other leg coverings worn underneath clothing.
6. Garments shall not be worn which contains holes three (3) inches above the knee or higher. A hole constitutes exposed skin or undergarments. Fabricated threaded holes are authorized
7. All clothing must be properly buttoned, snapped, or otherwise fastened.
8. All clothing must be "form-fitting." Clothing that is excessively baggy will not be tolerated.
9. Any coat or jacket that is considered to be excessively large must be removed and placed in the student's locker or the office.
10. No trench coats are permitted on school property at any time.

Specific Items that are not to be worn at McCreary Central High School include:

- *Pajamas and or House Shoes*
- *body piercing other than ears*
- *Head coverings (hats, bandanas, toboggans)*
- *Chains or any other paraphernalia that could be deemed as weapons or a safety hazard (examples: choker chains, wrist chains, wallet chains, spiked collars, spiked wrist bands)*
- *Sunglasses*
- *Hand covering/gloves are not to be worn in the school building(gloves/mittens worn during cold weather are to be removed once entering the building*

ALL students will be inspected during first (1st) period for dress code violations. McCreary Central High School step system will be followed for all Dress Code violations.

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PUBLIC DISPLAY OF AFFECTION (PDA)

Board Policy states no holding hands hugging or kissing

It is totally prohibited. Disciplinary referral procedures will be followed.

PARTICIPATION IN CLASS

All students must come to class prepared to work. Students are not to be released to their lockers for materials. Students participating in classes that require dressing out (P.E. or R.O.T.C.) must do so in order to pass the class. Students that are unable to dress out (broken appendages) shall be given specialized assignments.

MEDIA DEVICES, ELECTRONIC GAMES

To help maintain a learning environment that minimizes distraction, students are not permitted to use/have visible MP3 players/IPOD's, media devices, or electronic games at school during instructional time. Students will be allowed to use these devices after the end of the school day. If a student listens to an electronic device after school such as: IPOD, MP3 players, CD player, media device he/she must have earphones for their enjoyment pleasure only, as to not show disrespect to others.

When students violate this prohibition, they shall be subject to disciplinary action, including losing the privilege of bringing the device onto school property. In addition, an administrator may confiscate the device, which shall only be returned to the student's parent/guardian.

Students are responsible for keeping up with devices they bring to school. The District/McCreary Central High School shall not be responsible for loss, theft, or destruction of devices brought onto school property.

TELECOMMUNICATION DEVICES (CELLULAR PHONES/PAGERS)

Cellular telephones are only permitted in teachers' classrooms for the purpose of technology with the teachers permission. They are not permitted to be visible or turned on in the building from 7:50 a.m. to dismissal.

The discipline procedure for violating this policy will be as follows:

1st - Discipline report written and telecommunication device confiscated and turned into the Discipline Office to be returned to the student at the end of the day.

2nd Offense - Discipline report written and telecommunication device confiscated and turned in to the Discipline office. The device shall only be returned to the parent/guardian.

3rd Offense - Discipline report written and telecommunication device confiscated and turned in to the discipline office. The student will serve one day of after school intervention and the device will be returned to the parent/guardian after the detention is served.

4th Offense - Discipline report written and telecommunication device confiscated and turned in to the discipline office to be returned to the parent/guardian after the student serves one (1) day of LAB.

Any incidents after the 4th offense will be considered to be out of control and will revert to the court process. The device will be confiscated and turned over to the court.

Telecommunication Devices (Cellular Phone)

Cellular Telephones are not permitted while standardized testing (ACT, Compass, MAPS, KOSSA, ECT...).

The discipline procedure for violating this policy and rules will be as follows:

1. There are to be no phone with the student during standardized testing. If student forgot and has phone on them, they must turn the phone off and turn the phone into teacher/staff before testing begins or as entering the room for testing.
2. If caught with the device while testing and no infraction of the testing material are on the phone, the student will have 5 days LAB for violation of policy.
3. If caught with the device while testing and if an infraction of the testing material is discovered on the device then the phone shall be confiscated and used as evidence. Student will serve 5 days in Lab and student could possibly face court action.

Testing time is defined as the time the students enter the testing room until they are dismissed from testing (*This includes all breaks*).

Student Signature

Date

Parent/Guardian Signature

Date

SCHOOL TRIP POLICY

Students on school trips shall be subject to the Code of Conduct of the McCreary County Board of Education. Misbehavior during any school trip will result in exclusion from other off campus trips as well as disciplinary action according to the discipline policy. The policy for attending trips is as follows:

- a) Attending any school trip during educational hours (including the senior trip).
 - 1. Must be passing all classes at the time of the trip.
 - 2. No more than five unexcused absences.
 - 3. Students who have suspensions for the current academic year will be excluded from trips appeals may be made to the principal's discretion after consultation with the administrative team may allow the student to attend.
- b) Attending any trips after educational hours.
 - 1. Must be considered present for one half of the educational day.
 - 2. Must have an excuse for the half-day missed (physician's excuse or parent note).
 - 3. Students who have suspensions for the current academic year may be excluded from trips at the principal's discretion after consultation with the administrative team.

SMOKING - TOBACCO

The McCreary County Board of Education has declared McCreary County Schools a smoke-free environment. No one is permitted to use any tobacco on school property at any time. It is against the law for minors to have tobacco products in their possession. This includes in the building, on the buses, in the parking lot and in/on any other area owned by the Board of Education. Possession of tobacco paraphernalia (ex. E-Cigarettes, Lighters) will be treated the same as use of tobacco products. Violation of the smoking (tobacco) regulations will result in disciplinary actions that includes suspension.

First Offense: Three days LAB
Second Offense: Five days LAB
Third Offense: 3 days OSS

CHEATING AND PLAGIARISM

Cheating means to copy or steal one's work deliberately. Plagiarism means to steal and pass off (the ideas or words of another) as one's own work. In addition, those aiding and abetting the cheating and or plagiarism of another will be punished according to the procedure that follows.

The following discipline procedure will be followed:

- First Offense: Student receives a "0" for assignment
Parent notified of cheating incident
Documentation of incident in the cumulative folder
Implementing a "Writer's Ethics" component in English classes to be completed in ASI for plagiarism offenses
- Second Offense: Student receives a "0" for assignment
Parent notified of cheating incident
Three days of LAB
- Third Offense: Student receives a "0" for assignment
Parent notified of cheating incident
5 days of LAB
- Fourth Offense: Student receives a "0" for assignment
Parent notified of cheating incident
10 days of LAB
- Five Offense: Student receives a "0" for assignment
Parent notified of cheating incident
10 days CAP

FIGHTING

Fighting will not be tolerated at any time or any place. This rule applies to any physical aggression whether real or "pretend". Physical assaults may be reported to law enforcement by administration when deemed appropriate. This rule will also apply to "fighting" words.

"Fighting" words will be defined as those words or comments designed to enrage and potentially lead to physical confrontation.

Fighting will result in the following:

1st Offense: 3 days OSS

2nd offense: 5 days OSS

3rd Offense: (Court action Out of control charges).

Any student fighting at a school-sponsored event will be subject to the fighting policy and will not be allowed to attend any school-sponsored event for the remainder of the school year.

EXPULSION POLICY

Rules broken under the following categories from the McCreary County Code of Conduct Book and Attendance Policy will automatically go before the Board of Education for expulsion. Law enforcement officers will be called immediately to pick up students.

- Possession and use of weapons
- Extortion
- Use of possession of, or being under the influence of alcoholic beverages or other illegal substances
- Aggressive misbehavior toward any school employee
- Bomb threat
- False Fire Alarm
- Arson (or Attempted Arson)
- Repeated Violations

Destruction or Defacement of School Property

The destroying or mutilating of objects or materials of the school will result in the following Court action will be taken with Restitution and / or repair to be made by the offender. (For each offense)

Prom Policy

The McCreary Central Junior-Senior Prom is an annual event scheduled for a Saturday in May. With prior approval from the principal and/or designee the following may be brought as a guest: juniors or seniors in good standing from other high schools, MCHS alumni, freshmen and sophomores as guest of MCHS Junior or Senior, or other approved guest. No guest will be considered if they are over 20 years of age.

Students attending the Junior-Senior Prom Must be passing 4 out of 6 classes (or the equivalent.) If a ticket has been purchased, there will be no refund or admittance to Prom. Upon return of the application, the student will need to have the bottom section signed by the student and the parent. This is an acknowledgement that student and parent are in agreement with the Prom Policy as stated.

Directions:

Complete an application for your guest if they are not currently a student at MCHS. Return the completed application and signed prom policy to the front office.

Prom application

Student's Name: _____

Name of person you wish to bring to Prom: _____

If enrolled in a school, what grade and name of school:

Phone Number: _____

If graduated, give name of school and year of graduation:

Phone Number: _____ G.E.D. Year: _____

Applicant's Age: _____ Telephone Number: _____

Applicant's Address: _____

Applicant's Parents: _____

If applicant is employed, place of employment: _____

List two references that know the Character of the Applicant:

_____ Phone _____

_____ Phone: _____

The information I have supplied is true and accurate and hereby request permission to bring the Applicant to the Junior & Senior Prom 2014-2015.

Student Signature

Parent Signature

FOR OFFICE USE ONLY

_____: Approved

_____: Denied

Reason: _____

Signed Agreement to Prom Policy

The McCreary Central Junior-Senior Prom is an annual event scheduled for a Saturday in May that does not conflict with graduation. With prior approval from the principal and/or designee the following may be brought as a guest: juniors or seniors in good standing from other high schools, MCHS alumni, freshmen and sophomores as guest of MCHS junior or senior, or other approved guest. No guest will be considered if they are over 20 years of age.

Students attending the Junior-Senior Prom must be passing 4 out of 6 classes (or the equivalent.) If a ticket has been purchased, there will be no refund or admittance to Prom. Upon return of the application, the student will need to have the bottom section signed by the student and the parent. This is an acknowledgement that student and parent are in agreement with the Prom Policy as stated.

I agree to abide by all prom policies and school discipline policy.

Student: _____

Parent: _____

Revised 11/30/2015

McCreary Central High School

Discipline Policy Review Form

2015-2016

Student Name _____

Grade Level _____

I have received the MCHS Student Discipline Policy/Handbook for the 2015-2016 school year:

Student Signature _____

Parent Signature _____

Date _____