

**MCCREARY COUNTY BOARD OF EDUCATION  
PAYROLL CALENDAR - 24 PAYS  
CERTIFIED, CLASSIFIED AND SUBSTITUTE  
FISCAL YEAR 2020-2021**

| <b>Number of Work Days possible in pay period for all other full time employees*</b> | <b>PAY PERIOD BEGINNING DATE</b> | <b>PAY PERIOD ENDING DATE</b> | <b>TIME SHEETS AND PAYROLL REPORTS MUST BE IN PAYROLL OFFICE ON OR BEFORE 12:00 P.M.</b> | <b>PAY DATE/DIRECT DEPOSIT DATE</b> | <b>240 day employees Contract salary divided in 24 equal payments</b> | <b>*All other employees Contract salary divided in 24 equal payments</b> |
|--|----------------------------------|-------------------------------|--|-------------------------------------|---|--|
|  | June 16, 2020                    | June 30, 2020                 | July 1, 2020   | July 15, 2020                       | 1   |  |
| 11   | July 1, 2020                     | July 15, 2020                 | July 16, 2020  | July 30, 2020                       | 2   |  |
| 12   | July 16, 2020                    | July 31, 2020                 | August 3, 2020   | August 14, 2020                     | 3   |  |
| 10   | August 1, 2020                   | August 15, 2020               | August 17, 2020  | August 28, 2020                     | 4   |  |
| 11   | August 16, 2020                  | August 31, 2020               | September 1, 2020  | September 15, 2020                  | 5   | 1  |
| 11   | September 1, 2020                | September 15, 2020            | September 16, 2020   | September 30, 2020                  | 6   | 2  |
| 11   | September 16, 2020               | September 30, 2020            | October 1, 2020  | October 15, 2020                    | 7   | 3  |
| 11   | October 1, 2020                  | October 15, 2020              | October 16, 2020   | October 30, 2020                    | 8   | 4  |
| 11   | October 16, 2020                 | October 31, 2020              | November 2, 2020   | November 13, 2020                   | 9   | 5  |
| 10   | November 1, 2020                 | November 15, 2020             | November 16, 2020  | November 30, 2020                   | 10  | 6  |
| 11   | November 16, 2020                | November 30, 2020             | December 1, 2020   | December 15, 2020                   | 11  | 7  |
| 11   | December 1, 2020                 | December 15, 2020             | December 16, 2020  | December 30, 2020                   | 12  | 8  |
| 12   | December 16, 2020                | December 31, 2020             | January 4, 2021  | January 15, 2021                    | 13  | 9  |
| 11   | January 1, 2021                  | January 15, 2021              | January 19, 2021   | January 29, 2021                    | 14  | 10   |
| 10   | January 16, 2021                 | January 31, 2021              | February 1, 2021   | February 12, 2021                   | 15  | 11   |
| 11   | February 1, 2021                 | February 15, 2021             | February 16, 2021  | February 26, 2021                   | 16  | 12   |
| 9  | February 16, 2021                | February 28, 2021             | March 1, 2021  | March 15, 2021                      | 17  | 13   |
| 11   | March 1, 2021                    | March 15, 2021                | March 16, 2021   | March 30, 2021                      | 18  | 14   |
| 12   | March 16, 2021                   | March 31, 2021                | April 1, 2021  | April 15, 2021                      | 19  | 15   |
| 11   | April 1, 2021                    | April 15, 2021                | April 16, 2021   | April 30, 2021                      | 20  | 16   |
| 11   | April 16, 2021                   | April 30, 2021                | May 3, 2021  | May 14, 2021                        | 21  | 17   |
| 10   | May 1, 2021                      | May 15, 2021                  | May 17, 2021   | May 28, 2021                        | 22  | 18   |
| 11   | May 16, 2021                     | May 31, 2021                  | June 1, 2021   | June 15, 2021                       | 23  | 19   |
| 11   | June 1, 2021                     | June 15, 2021                 | June 16, 2021  | June 30, 2021                       | 24  | 20   |
| 11   | June 16, 2021                    | June 30, 2021                 | July 1, 2021   | July 15, 2021                       |   |  |

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\*Employees, other than 240 day employees, whose contract salary is divided in 24 equal payments will receive two payroll checks in the month of July 2020 and two payroll checks in the month of August 2020 for the services provided during the 2020-2021 Academic school year.

Time Sheets and Absence Cards are due to the School Attendance Clerk on the School Calendar Closing Day for all 185 or less day employees.

General Rule for pay date is: The payroll date will be the 15th and 30th of each month. If the 15th or 30th falls on Saturday or Sunday, pay day will be Friday.

All stipend, referee, extra duty time sheets/standard invoices, etc. must be turned in with the payroll reports on the due date for each pay period and checks will be issued on the same payroll date. If time sheets/standard invoices are not turned in by the due date, payment will not be made until the next pay date.

Coaching payments will be paid by one check upon completion of the regular season with the exception of Head coach positions. The salary for these positions will be divided equally through the year.