

**MCCREARY COUNTY BOARD OF EDUCATION
PAYROLL CALENDAR - 24 PAYS
CERTIFIED, CLASSIFIED AND SUBSTITUTE
FISCAL YEAR 2021-2022**

Number of Work Days possible in pay period for all other full time employees*	PAY PERIOD BEGINNING DATE	PAY PERIOD ENDING DATE	TIME SHEETS AND PAYROLL REPORTS MUST BE IN PAYROLL OFFICE ON OR BEFORE 12:00 P.M.	PAY DATE/DIRECT DEPOSIT DATE	240 day employees Contract salary divided in 24 equal payments	*All other employees Contract salary divided in 24 equal payments
	June 16, 2021	June 30, 2021	July 1, 2021	July 15, 2021	1	
11	July 1, 2021	July 15, 2021	July 16, 2021	July 30, 2021	2	
11	July 16, 2021	July 31, 2021	August 2, 2021	August 13, 2021	3	
10	August 1, 2021	August 15, 2021	August 16, 2021	August 30, 2021	4	
12	August 16, 2021	August 31, 2021	September 1, 2021	September 15, 2021	5	1
11	September 1, 2021	September 15, 2021	September 16, 2021	September 30, 2021	6	2
11	September 16, 2021	September 30, 2021	October 1, 2021	October 15, 2021	7	3
11	October 1, 2021	October 15, 2021	October 18, 2021	October 29, 2021	8	4
10	October 16, 2021	October 31, 2021	November 1, 2021	November 15, 2021	9	5
11	November 1, 2021	November 15, 2021	November 16, 2021	November 30, 2021	10	6
11	November 16, 2021	November 30, 2021	December 1, 2021	December 15, 2021	11	7
11	December 1, 2021	December 15, 2021	December 16, 2021	December 30, 2021	12	8
12	December 16, 2021	December 31, 2021	January 3, 2022	January 14, 2022	13	9
10	January 1, 2022	January 15, 2022	January 18, 2022	January 29, 2022	14	10
11	January 16, 2022	January 31, 2022	February 1, 2022	February 15, 2022	15	11
11	February 1, 2022	February 15, 2022	February 16, 2022	February 28, 2022	16	12
9	February 16, 2022	February 28, 2022	March 1, 2022	March 15, 2022	17	13
11	March 1, 2022	March 15, 2022	March 16, 2022	March 30, 2022	18	14
12	March 16, 2022	March 31, 2022	April 1, 2022	April 15, 2022	19	15
11	April 1, 2022	April 15, 2022	April 18, 2022	April 29, 2022	20	16
10	April 16, 2022	April 30, 2022	May 2, 2022	May 13, 2022	21	17
10	May 1, 2022	May 15, 2022	May 16, 2022	May 27, 2022	22	18
12	May 16, 2022	May 31, 2022	June 1, 2022	June 15, 2022	23	19
11	June 1, 2022	June 15, 2022	June 16, 2022	June 30, 2022	24	20
11	June 16, 2022	June 30, 2022	July 1, 2022	July 15, 2022		

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*Employees, other than 240 day employees, whose contract salary is divided in 24 equal payments will receive two payroll checks in the month of July 2020 and two payroll checks in the month of August 2020 for the services provided during the 2020-2021 Academic school year.

Time Sheets and Absence Cards are due to the School Attendance Clerk on the School Calendar Closing Day for all 185 or less day employees.

General Rule for pay date is: The payroll date will be the 15th and 30th of each month. If the 15th or 30th falls on Saturday or Sunday, pay day will be Friday.

All stipend, referee, extra duty time sheets/standard invoices, etc. must be turned in with the payroll reports on the due date for each pay period and checks will be issued on the same payroll date. If time sheets/standard invoices are not turned in by the due date, payment will not be made until the next pay date.

Coaching payments will be paid by one check upon completion of the regular season with the exception of Head coach positions. The salary for these positions will be divided equally through the year.